



## **Empowerment (Shelter) Program Application Process**

The Empowerment Program of Family Promise of Hall County seeks to promote family self-sufficiency and to provide families with opportunities and skills to realize their goals and return to housing. The accountability requirements of the Empowerment Program are designed to facilitate safety, savings and success. Please pay close attention to the accountability requirements to ensure that the Empowerment Program is a good fit for your family.

### **Application Process**

**Step 1:** Read and sign the Guest Handbook to insure program is a good fit for your family

**Step 2:** Complete Guest Application and Mental Health Survey

**Step 3:** Call to schedule informational interview with a Family Advocate (770-535-0786)

**Step 5:** Bring ALL of the following DOCUMENTS and COMPLETED application to interview. All adults must be present for the interview. Drug screen and background check release will be completed at the interview.

#### **Documents required to proceed with application**

- ☐ Proof of identification for all adults (State ID, DL or Passport)
- ☐ Copy of birth certificate for all children
- ☐ Guardianship/Custody documents if not biological parent
- ☐ Social Security Card - all members of the family
- ☐ Signed Background and credit check release form

#### **If Driving a vehicle**

- ☐ Valid driver's license for all drivers
- ☐ Proof of insurance
- ☐ Proof of registration

**Step 6:** Admissions committee will review COMPLETED applications and notify you within 2 business days of acceptance into the Empowerment Program.

Please call Family Promise with any questions regarding the application or the application process.